

**LIBRARY OF MICHIGAN
BOARD OF TRUSTEES MEETING
September 22, 2006
10:00 a.m.**

Call to Order

The meeting of the Library of Michigan Board of Trustees was called to order at 10:00 a.m., on Friday, September 22, 2006, at the Library of Michigan, by Elaine Logan, Chair.

Attendance

Members Present: William Anderson, B. Denise Bartlett, Barbara Bonge (alternate for Chief Justice Clifford Taylor), Linda Farynk, Cliff Haka, Elaine Logan, Fran Pletz, Nancy Robertson, Nancy Skowronski, Francis "Bus" Spaniola

Members Absent: Representative Fran Amos, Senator Irma Clark-Coleman, Senator Tom George, Representative Aldo Vagnozzi

Staff Present: Elaine Harrison, Sheryl Mase, Judith Moore, Sonya Norris, Jennifer Sipe (recording secretary)

Visitors: Randy Dykhuis, Jim Seidl

**Minutes of
May 12, 2006
Meeting**

FRAN PLETZ MOVED APPROVAL OF THE MAY 12, 2006, BOARD MINUTES. DENISE BARTLETT SECONDED. THE MOTION PASSED UNANIMOUSLY.

**Board Reports
Board Chair's
Reports**

Elaine Logan attended her first Library of Michigan Foundation Board of Directors meeting on August 22nd, representing the Library of Michigan Board of Trustees. Elaine learned a lot about the Foundation from this meeting and has scheduled a separate meeting with the LMF treasurer. Elaine urged the Board of Trustees to contribute to the Foundation. A grant from the Michigan Council for the Arts and Cultural Affairs (MCACA) funded a DVD on the Michigan Notable Books program; the DVD was played for the Board.

Elaine will be a participant in the Michigan Library Strategic Issues Group, lead by Tim Richards. The first meeting of this group will be held on October 23rd. A second Michigan Preferred Futures Conference is a possibility in 2008. Randy Dykhuis spoke about the first Michigan Preferred Futures Conference, held in September of 1999. The purpose of the 1999 conference was to brainstorm about critical issues facing libraries and to develop an action plan. The 2008 conference would look at what has changed and what is important now.

**Board Members'
Reports**

Fran Pletz noted that the replacement for her Board seat has still not been appointed by the Governor. Board members are invited to the grand opening event for the new Charlevoix Public Library, at 12:30pm on October 7th.

Linda Farynk reported on a strategic planning task force being created by the Michigan Academic Libraries Council. The task force will develop a case statement for support of academic libraries in Michigan. It is hoped the case statement will eventually address libraries of all types. The focus will be MeL and how it is useful when talking to legislators, lobbyists and/or students. It will assist in speaking with one voice, and will hopefully be completed by the May 2007 ALA Legislative Day in Washington, DC.

Denise Bartlett brought greetings from northern Michigan, noting the Upper Peninsula Region of Library Cooperation (UPRLC) meeting scheduled for next week. Nancy Robertson will be a guest speaker for the group.

**Legislator
Reports**

No legislator reports were presented.

**State Librarian's
Report**

Nancy reported that the new fiscal year begins on October 1st, noting the reductions made in HAL for each of its years of existence. 2007, however, will bring about a budget increase for the first time. Priorities, including moving the Law Library into the Michigan Library and Historical Center, are currently under review. Elaine Harrison will update the Board on the Law move later in today's meeting. Advantages of moving the Law Library into this building include more use of the collection and increased hours open. Additional staff will be needed.

The Youth Services position remains vacant. This position works with the Michigan Reads! program and with Michigan schools, and needs to be filled as soon as the budget allows.

Library staff is currently covering student work; however, the additional work is wearing. The Library is unable to take up new projects and may have to cover Law moving expenses. In addition, new computers are needed for staff and patrons. The Library would like to increase collection expenditures that have been consistently reduced. These are all high priority items.

Nancy reported on an August 24th meeting with school librarians. The group divided into two subgroups; work is progressing. Sheryl Mase is involved in working on benchmarks; the other group continues to work on the on-line web-based marketing piece.

The Digitization Task Force is working on project priorities. The group wants to build on previous projects; however, work is still in the formative stages.

The Library of Michigan is involved in a University of Michigan grant to be submitted to the National Endowment for the Humanities. NEH is offering 10 grants for newspapers from 1880-1910. Extensions are being requested on current preservation digitization projects. Cheri Gay, of the Detroit Public Library, will give a digitization presentation to Board members later in today's meeting.

The Library of Michigan has partnered with the East Lansing Public Library on a MeL Usability Study. The study demonstrated that users like MeL and that they love MeLCat. Lots of useful information was obtained from this report regarding data bases. A MeL2.0 Task Force is now underway, including Suzanne Robinson and Kelly Bayee from Michigan Library Consortium.

Susanna Davidsen, the Library's MeL Coordinator, is on her way to Las Vegas today to accept the national 'Best of Web Award' for MeL. Receiving this award for MeL has been very exciting.

The Library of Michigan has now received duplicate vital records, up to 1920, from the Michigan Department of Public Health. Senator George played a role in putting together legislation making this information available to Michigan researchers. The Genealogical Council paid to have these records duplicated, and the Library of Michigan Foundation picked up additional costs. This will be an excellent addition to the Library's genealogy collection.

Nancy has been invited to be part of the Head Start Advisory Board. She is pleased to become part of this organization and to see what opportunities her involvement brings. The first meeting was today, however, so Deb Bacon-Ziegler is attending for Nancy.

Nancy will travel to the Upper Peninsula next week to visit cooperative libraries and to attend the Upper Peninsula Region of Library Cooperation (UPRLC). On Friday, September 29th, Nancy will head for Little Rock, AR, to attend the fall meeting of Chief Officers of State Library Agencies (COSLA).

Elaine Harrison updated Board members on the move of the Law Library into the MLHC. An architectural firm from Grand Rapids, Capital Consultants, has been hired and is currently working with the Department of Management and Budget to coordinate this move. Elaine

noted that this is the same architectural firm that worked on the Martha W. Griffiths Rare Book Room. The Law Library will be housed on 3 North; the compact shelving will go on 4 South, housing government documents. Bound periodicals will also be located on the 4th floor. Offices are being designed for staff moving to the 3rd floor. The largest cost in the move will be compact shelving, cabinets and assembling shelving. Bids were opened August 30th and Casper Corporation won the bid. Another meeting will be held soon to update the work schedule. Work also continues on insurance and bonding. It is hoped that installation of the compact shelving will begin around December and be completed by the end of March, with Law materials and staff being here by the end of April or the beginning of May. Elaine Logan mentioned the possibility of Pfizer having some shelving they could possibly donate to the Library of Michigan. Elaine will inquire with Pfizer and get back to Elaine Harrison. Nancy Robertson noted that Elaine Harrison has done an excellent job as the Library's liaison with DMB. Thanks were also extended to Sue Adamczak, Ann Sanders and Janet Laverty.

LM Foundation Report

Judith reported that 22 applications have been received for the State Librarian's Excellence Award. The deadline for submitting application is September 15th. The winner will be announced at the MLA Conference during the State Librarian's luncheon. Ed Surovell and the Hantz Group have funded this award.

The Harwell funds are being held in an account by the Library of Michigan Foundation. Two applications for these grants have been received so far; however, the deadline is the end of October and more applications are expected. There is over \$7,000 to be given out - \$1,000 to each library - to expand upon or establish an endowment fund.

Preparations have begun for the 2007 Michigan Notable Books event; this event continues to grow every year. 75 libraries will be included in the 07 authors tours. Sponsors thus far include Cooley Law School, ProQuest and LaSalle Bank. Judith is working on a Humanities Council grant to once again support the program. Plans for the Night for Notables are underway. This event draws attention to this program and to the Library of Michigan. Judith is currently seeking a keynote speaker - someone other than a notables author. A tentative date is being held by the Wharton Center if the program has a big draw; otherwise, the Night for Notables will be in MLHC.

The 2007 Michigan Reads! program will be exciting. A Department of Education grant is a funding possibility, to be utilized to enhance this program.

LMF is in discussions with Target folks from Minneapolis, MN. Two Target staff came to Michigan on Tuesday, September 19th. Target is interested in being the sole sponsor of an \$85,000 project regarding early childhood literacy and families reading together. Judith will keep the Board updated on developments.

Judith announced creation of the LMF Client Development Committee, which met for the first time this week. The committee will review Foundation historical relationships over the past years, and their work is expected to last six to eight months. Judith reviewed the history of the Library of Michigan Foundation and its Board of Directors, noting that Richard McLellan was the original president.

Doors have now been open with the Mott Foundation, Kellogg Foundation and Daimler Chrysler. Judith has met with these organizations and she and the Foundation Board are anxious to present proposals from the Library of Michigan. Staff restrictions are contributing to delays.

Judith urged the Board's attendance at the State Librarian's luncheon at MLA. She also mentioned that LMF's fiscal year ends September 30th, and Board of Trustees' donations are welcome. The LMF Board is recommending \$500 per year.

Judith briefly, upon request, reviewed the nomination process for the Michigan Notable Books program. Kim Laird of the Library of Michigan is heading up this program and the committee has begun its work.

Partnership

Reports

Cooperatives

Jim Seidl presented the cooperative report on behalf of Ken Miller. The cooperative report was included in the Board packet. Cooperatives will be working with the Library of Michigan on a long-range plan. Jim also mentioned the highly used cooperative training centers. These training centers are booked 5-6 months ahead of schedule. He extended his thanks to the Library of Michigan for Reed Grant funding used in the purchase of these training centers.

MLA

Linda Farynk reported on behalf of Gretchen Couraud. The Goldstone vs. Bloomfield Township Public Library case is ongoing. The State Supreme Court has agreed to hear oral arguments and MLA will also be presenting arguments.

This year's MLA Annual Conference will be held in Detroit on October 10-13. Highlights include seven program tracks – Access, Advocacy, Collections, Marketing/PR/Fundraising, Patron Services, Leadership and

Management and Technology. Omar Waso will be the opening keynote speaker. The all conference reception will be held at Detroit Public Library's downtown branch.

MLC

MLC's report was included in the Board packet. Randy Dykhuis added that MeLCat is going great guns, with new libraries being added all of the time. There are currently four MeL trainers. MLC expects MeLCat to double to 200,000 requests this year, with Ann Arbor currently being the largest borrowing library. MLC is presenting a five-part workshop series for FY 2006/2007, *The Library Rebooted*.

MAME

MAME's report was included in the Board packet. Roger Ashley added that Nancy Robertson attended the summer conference; attendance was high and the conference sold out!

**Mahoney
Workshops**

Nancy introduced Sheryl Mase to the Board. Sheryl reported on the Mahoney Workshops, which she covered in lieu of a Youth Services Specialist. One was held in Marquette and one was held in Mt. Pleasant, giving accessibility to Michigan's rural libraries. The Mahoney Workshops are Foundation-funded events.

Gates Foundation

Sheryl attended a Gates Foundation meeting in Seattle last week. Gates has recently given money to OCLC to start Web Junction, providing resources for public libraries. Web Junction has information on technology, training courses, bulletin boards and sharing, etc. Gates also recently hosted a program in Seattle on a Rural Library Sustainability program. A significant grant was given; this grant will fold into Michigan's Rural Libraries Conference, scheduled at the Grand Traverse Resort in April 2007.

PAC HUG Update

The Public Access Computer Hardware Update Grant (PAC HUG) money has been received and placed in the Library of Michigan Foundation. Sheryl briefly reviewed the first round of funding; the second round of funding will be rolled out quite soon. Sheryl noted that the Library of Michigan was unsuccessful in hiring a coordinator for this program; Sheryl will now head it up and the funding will soon be distributed to libraries.

**LSTA 5-Year
Plan Review**

A report was provided to Board members on the LSTA 5-Year Plan, which is now concluding. Bids were sought and Bill Schroer, who evaluated the previous 5-year plan, was again awarded the contract. The evaluation is due February 1, 2007. The new 5-year plan is due to IMLS this summer.

**MeL Data Bases
RFP**

19 bid responses were received for the data bases RFP. A number of libraries, incorporating all types of libraries, participated in this year's

process. Trial data bases will be provided, giving the opportunity for input on their usability. The goal is to announce the new data bases in the Spring of 2007. No major changes are anticipated.

Sheryl also reported on the new face of MeL. New software was purchased, and a Michigan educator resource will be built in. The Department of Education will be working with LM on the educator section. The new MeL brochure was distributed to Board members.

**Nominating
Committee**

This year's Nominating Committee consisted of Bill Anderson - Chair, Cliff Haka and Nancy Skowronski. Following discussion, the committee report was submitted as follows:

It is the recommendation of the Nominating Committee that the slate of officers for the LM Board of Trustees remain the same for 2007. Current officers were elected in January 2006, and the Board is awaiting numerous appointments/reappointments from the Governor's office. Keeping the officers the same for 2007, with Elaine Logan serving as Chair and Linda Farynk serving as Vice-Chair, would create continuity for the Board of Trustees.

No other nominations were presented.

BUS SPANIOLA MOVED APPROVAL OF THE SLATE OF OFFICERS. CLIFF HAKA SECONDED. THE SLATE OF OFFICERS WAS APPROVED UNANIMOUSLY.

Meeting Dates

Following discussion, the 2007 LM Board of Trustees meetings were set as follows:

January 26th; March 23rd; May 11th; September 28th; and December 7th.

Old Business

No old business was presented to the Board.

New Business

Cheri Gay of the Detroit Public Library gave a presentation on DPL's digitization project. Digitization photos included numerous photos of early Detroit, as well as Detroit soldiers returning from the Civil War. The presentation was enjoyed by Board members.

**Public
Participation**

Visitors introduced themselves.

Next Meeting

The next meeting of the board is Friday, December 8, 2006, at 10:00 a.m., in the Board Room.

Adjournment

The meeting adjourned at 1:00 p.m.

Elaine Logan, Chair

Nancy R. Robertson, State Librarian